

Hinsdale Town Board

Meeting Minutes

February 10, 2020

I. Call to order

Supervisor VanDeCar called to order the regular meeting of the Hinsdale Town Board at 7:02pm on February 10, 2020 at the Town Board Room. The pledge was recited.

II. Roll call

The following persons were present: Jeffrey VanDeCar - Supervisor, Ronald Brown, Gerald Maerten, Joseph Noll, Douglas Wilson(Absent)- Board members, Ann Carr- Town Clerk, Ted Mascho- Hwy Supt., Jeff VanDeCar- Budget Officer, , Earl Dutton, Tim Tuttle, - Hwy. Employees, Greg Church- Water supt., Walt Putt- Code Enforcement Officer

III. Approval of minutes from last meeting

Clerk Carr presented the minutes from the last meeting. The minutes were approved as presented by a motion from Councilman Brown. Seconded by Councilman Maerten. Ayes All. Councilman Wilson - Absent

IV. Supervisor's Report: Received Jan. 2020, 12/31/19 Financial Report and Budget Transfers.

V. Highway Supt. Report: winter has been very hard on the dirt roads. The Hwy Dept. will be busy putting gravel on all of them come spring.

VI. Town Clerk's Report: Received Jan. 2020. Clerk Carr informed the Board she has received her registration for the annual Clerk's conference and would be sending it in soon.

VII. Justice Report: Received Dec.2019 & Jan. 2020 Court Reports and Nov. and Dec. 2019 State and Town Disbursements.

VIII. Dog Control Report: Received Jan. 2020.

IX. Code Enforcement Report: Received Jan 2020. CEO Putt is looking into the law regarding repair stations and unlicensed cars.

X. Water Dept. Report: Received Jan. 2020.

XI. Open issues

- a) The Board completed inspection and review of the Justice and Town Clerk's records on 1/28/20. The Court forms were sent to the State. Everything was found in compliance.
- b) Hwy. Supt. Mascho received 3 quotes for a new 2 way communications radio and power supply to be installed in the new garage.
 - 1) Freedom Communications - \$3,064.95
 - 2) Eagle Radio Technologies- \$3,494.32
 - 3) Motorola Solutions- \$4,796.17Motion made to accept the bid from Freedom Communications by Councilman Brown. Seconded by Councilman Noll. Ayes all. Councilman Wilson - Absent
- c) Hwy Supt Mascho received 3 quotes for sandblasting and repainting the 2010 Kenworth Dump Truck.
 - 1) J&R Auto Repair- \$6,250.
 - 2) Portville Truck and Auto Repair- \$8,550.
 - 3) Caledonia Dieel- \$8,360.Motion made to accept low bid from J&R Auto Repair made by Councilman Noll. Seconded by Councilman Brown. Ayes all. Councilman Wilson- Absent
- d) The County IT Dept. is researching and preparing a proposal to update the Town's obsolete telephone and internet computer systems. We expect a proposal by the next meeting.
- e) Supervisor VanDeCar received a proposal from Schwab –under the Cattaraugus County Contract for a copier for the Town Offices. Motion to approve the proposal with a five year lease along with the fire Dept. made by Councilman Brown. Seconded by Councilman Noll Ayes. All Councilman Wilson-Absent.
- f) Motion to approve the Emergency Shelter in place agreement with Hinsdale Central School made by Councilman Noll. Seconded by Councilman Brown. Ayes all. Councilman Wilson- Absent
- g) **Resolution # 20**
Motion to approve resolution #20 Budget transfers to balance the budget for the end of the 2019 made by Councilman Brown. Seconded by Councilman Noll Ayes all. Councilman Wilson - Absent

RESOLUTION # 20

Be it resolved that the following budgetary amendments are required to balance the following town appropriation accounts which are over budget for Fiscal Year 2019. And, the Hinsdale Town Board hereby authorizes the Supervisor to make the follow budget transfers.

Highway Fund Budget Transfers - No Additional Required

General Fund Budget Transfers

<u>Account No.</u>	<u>Description</u>	<u>DEBIT (Increases)</u>	<u>CREDIT (Decreases)</u>
A.1220.2	Increase Town Supervisor - Equipment Expense	\$ 125.00	
A.1410.4	Increase Town Clerk - Salary Expense	\$ 200.00	
A.3310.4	Increase Traffic Control - Contractual Expense	\$ 50.00	
A.3620.4	Increase Safety Inspection Contractual Expense	\$ 140.00	
A.7110.4	Increase Parks - Contractual Expense	\$ 6.00	
a.9030.8	Increase Social Security Expense	\$ 130.00	
A.1990.4	Decrease Contingent Fund		\$ 1,045.00
A.4020.1	Increase Registrar of Vital Statistics Wages	\$ 234.00	
A.1603	Increase Vital Statistic Fees		\$ 234.00
A.8560.4	Increase Shade Trees Contractual Expense	\$ 1,394.00	
A.3050	Increase Grants from Local Governments		\$ 1,000.00
	TOTAL APPROPRIATION AMENDMENTS	\$ 2,279.00	\$ 2,279.00

Water District Fund

<u>Account No.</u>	<u>Description</u>	<u>DEBIT (Increases)</u>	<u>CREDIT (Decreases)</u>
SW.9030.8	Increase Social Security Expense	\$ 5.00	
SW.9050.8	Decrease Unemployment Insurance Expense		\$ 5.00
	TOTAL APPROPRIATION AMENDMENTS	\$ 5.00	\$ 5.00

Motion By: Ronald Brown

Second By: Joseph Noll

Vote:

	<u>Aye or Nay</u>
Douglas Wilson Councilman	<u>Absent</u>
Gerald Maerten Councilman	<u>Aye</u>
Joseph Noll Councilman	<u>Aye</u>
Ronald Brown Councilman	<u>Aye</u>
Jeffrey VanDeCar Supervisor	<u>Aye</u>

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XII. New business

- a) Hwy Supt. Mascho asked for permission to purchase two overhead door opener for two doors in the new building for \$325. It would help save on heat in the winter the doors could be closed much faster. Motion to allow Hwy. Supt. Mascho to purchase the openers made by Councilman Maerten. Seconded By Councilman Noll. Ayes all Councilman Wilson - Absent
- b) NIMIR and Richardson and Stout met with Supervisor VanDeCar on 02/05/2020 to review the Town's Insurance policy for 2020. He asked if the Board would like them to come to A Board meeting to address the Board. The Board declined.
- a) NIMIR will be conducting a complete building appraisal of all Town Buildings in the near future,
- b) Supervisor VanDeCar attended the CR-26 Gile Hollow Bridge Replacement Project meeting on 1/24/2020. The Project is expected to start May 16, 2020 and be completed by Sept. 30, 2020. The bridge will be closed during this time period
- c) The Town Has \$30,901.36 of CHIPs Carryover funding. 2020 allocation has not been determined. It appears Pave NY and Extreme winter funding may not be renewed due to NYS's \$6 billion deficit.
- d) Supervisor VanDeCar has received the contract with Cattaraugus County for Mosquito spraying for the 2020 season. The board approved the contract.
- e) Supervisor VanDeCar asked for the Board's approval to change the bi-weekly employees pay dates from Friday to Thursday. The board agreed to the change.
- f) Supervisor VanDeCar would like to meet with the board for a work session to review the Towns capital equipment plan and establish a capital building plan. The board agreed to meet on Monday Feb. 17, 2020 at 2:00pm.
- g) Supervisor VanDeCar has been asked to participate in the County Agriculture Plan Update Focus Group on Thursday Feb. 13, 2020.
- h) A contract with Rescue Pups of Friendship was presented to the board to transfer to them dogs that were picked up by the DCO and not claimed or adopted within the appropriate time frame. **Motion** made by Councilman

Maerten. Seconded by Councilman Noll. Ayes all Councilman Wilson-Absent.

- i) Water Supt. Church reported to the board that the Health Dept. has done a well inspection. Everything passed. We need a stand by generator. The Tank is due for inspection and the well is due for cleaning.
- j) **Motion** made to approve Emergency repairs by Comfort Zone to the Boiler by Councilman Brown. Seconded by Councilman Noll. Ayes all. Councilman Wilson- Absent

XIII. Motion to pay the Bills Made by Councilman Brown. Seconded by Councilman Noll. Ayes all. Councilman Wilson- Absent

General Fund Claims: 19 thru 46 -	\$50,289.14
Highway Fund Claims 04 thru 23-	\$46,240.93
Water Fund Claims: 05 thru 11 -	\$1487.31
Special Project Fund Claims: 01 thru 02-	\$3257.91

XIV. Adjournment: Motion to adjourn the meeting made by Councilman Brown. Seconded by Councilman Noll. Ayes all. Councilman Wilson-Absent

Supervisor VanDeCar adjourned the meeting in memory of Jason Oakley a Veteran and lifetime resident of Hinsdale at 8:47pm.

Minutes submitted by: Ann L Carr

Minutes approved by: